



SP PLUS CORPORATION
MONTHLY PARKING AGREEMENT
TENANTS
621 Capitol Mall Garage

PARKER INFORMATION

Customer / Parker Name

Office Phone Number

Cell Phone Number

Employer Name

Business Email Address (Required)

Address / Suite Number

BILLING INFORMATION

Check and Complete One Option:

☐ COMPANY PAID

OR

☐ PARKER PAID

Company Parking Coordinator or Manager

Billing Street Address

Phone Number

Billing City, State & Zip

Email Address

Billing Phone Number

Authorized By:

Company Parking Coordinator or Manager

AUTOMOBILE INFORMATION

Vehicle #1 - Make

Model

Year

Color

License Plate State

License Plate Number

Vehicle #2 - Make

Model

Year

Color

License Plate State

License Plate Number

PARKING SPACE TYPE

Check One:

☐ UNRESERVED

☐ RESERVED

☐ TANDEM

If Reserved / Tandem

FLOOR LEVEL _____

SPACE NUMBER _____

THIS CONTRACT LIMITS OUR LIABILITY-PLEASE READ IT CAREFULLY

1. SP PLUS CORPORATION (hereinafter referred to as SP +), includes all of its employees, shareholders, officers, directors, affiliates and related companies, as well as the owner, lessor, lessee, management company and all related entities of the parking facility described, above. Customer shall refer to **both** the individual using the parking facility **and** the party responsible for payment of the parking license fee.
2. **SP+ is offering a license to park during the posted hours of operation. Customer acknowledges and agrees that Customer parks and locks his or her own vehicle. Therefore, SP+ shall not be responsible for fire, theft, damage to, or loss of, such vehicle or any items of personal property left therein.**
3. Monthly Parking permits are non-transferable and provide access during building business hours Monday-Friday, 7:00am to 6:00pm.
4. Motorcycle parking is not permitted in the parking garage.
5. SP+ reserves the right to provide in-and-out parking spaces for the public during daily non-business hours and any time on weekends, which spaces may include your parking space, whether or not yours is a reserved parking space.

6. Unless specified otherwise, parking privileges are cancelable by either SP+/Building Owner or Applicant/Tenant with 30 days written notice. Customer must provide a 30 days written notice to cancel.
7. This is a license to park only; therefore, no bailment is created. Customer is granted the license to park the automobile or alternate automobile identified in this Agreement at the location described. This license is personal and is not transferable. This license is applicable only to the automobile(s) identified on the access card set forth in this Agreement and only one automobile listed in this Agreement is permitted to park at this location at any one given time. No one may enlarge or increase SP+'s liability in any manner or under any circumstances. **Customer shall indemnify and hold SP+ harmless from and against all loss, damage and liability, including reasonable counsel fees and costs, from, pertaining to or related in any way to the presence or use of any vehicle or contents thereof in or about the subject parking facility.**
8. The term of this license is from month to month (unless otherwise stipulated by Tenant Parking Rights incorporated into Tenant Leases) and is subject to the Tenant Parking Rights set forth in each Tenant Lease and the Policies and Procedures promulgated by SP+, which may change from time to time. Notwithstanding anything herein to the contrary, either party shall have the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days' prior written notice to the other party. Email communication between the parties is acceptable.
9. Customer will be responsible for all contract payments until he/she provides 30 day advanced written notice that he/she elects to terminate the contract. Contract payments are due at the beginning of the month. Parking cards are subject to deactivation without notice if payment is not received on or before the 1st of the month, with Parker being responsible for payment of the Visitor daily rate until account is paid in full.
10. Tenant Parking rates are subject to increase in accordance with lease provisions for rates and notice requirements. Non-tenant parking rates are subject to increase at any time based on market rate changes with 30 day notice.
11. Unpaid parking charges may be assigned to a collection agency and credit reporting agency. Parker will be responsible for any fees associated with collections on the overdue accounts.
12. Except for parking spaces and/or areas designated by SP+ for reserved or other forms of specialized parking, all parking shall be on an unreserved, first come, first served basis.
13. Customer acknowledges that a replacement fee for lost or damaged access keycards will be imposed by SP+.
14. Customer's access keycard must be presented to the reader at the entrance contract gate no matter the position of the gate arm.
15. Pass-back of cards/tags to non-paying parkers constitutes theft of service, doing so may cause your parking agreement to be terminated without notice.
16. SP+ reserves the right to temporarily close the facility, or certain areas therein, in order to perform necessary repairs, maintenance or improvements. SP+ will post notice in the facility of such closures. SP+ may conduct emergency closures without prior notification.
17. Customer shall not assign or sub-lease any parking space. SP+ may terminate this Agreement in the event of any such assignment or sublease.
18. Customer acknowledges that any vehicle parked in an unauthorized area is subject to removal from the facility at the sole cost and expense of Customer.

I HAVE READ THIS AGREEMENT AND SHALL COMPLY WITH ALL PROVISIONS HEREIN SET FORTH

CUSTOMER / PARKER SIGNATURE

DATE

PRINT NAME

ACCEPTED BY SP+

SIGNATURE

DATE

PRINT NAME

FOR OFFICE USE ONLY

Access Card Number

Monthly Rate

Start Date

Prorated Rate

If Parker Paid – Prorated/First Month Paid?

Yes ☐ No ☐